

# The Village of Northfield

## REGULAR COUNCIL MEETING

March 28, 2018

The meeting was called to order by Mayor Nehez at 7:30 p.m.

The Pledge of Allegiance was led by Mayor Nehez.

**ROLL CALL** was read by Ms. Ingrassia. The following officials were present: Mayor Nehez, Councilpersons Nick Magistrelli, Keith Czerr, Jenn Domzalski, Alan Hipps, Renell Noack, and Gary Vojtush. Also present were Law Director Brad Bryan, Fire Lieutenant Joe Zemek, and Service Director Jason Walters.

### **APPROVAL OF THE MINUTES:**

A motion to approve the minutes from the March 14, 2018 Council Meeting was made by Ms. Noack, seconded by Mr. Hipps. All were in favor of approving the Minutes of the March 14, 2018 Council Meeting, none opposed.

### **PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES: None**

Mr. Harold Wiegand of 9218 Cranbrook Drive addressed the Mayor and Council. Mr. Wiegand stated he wished to see stricter enforcement of the rubbish receptacles being taken to the curb on the weekend leading up to the East side of the Village's rubbish collection day of Monday. Mr. Wiegand stated on Saturday morning many neighbors have already taken the trash to the curb which is in violation of the section of the Administrative Code stating the rubbish is not to be taken to the curb before 6:00pm the preceding day of rubbish collection.

### **REPORTS OF MUNICIPAL OFFICERS:**

**Mayor Jesse Nehez** – Mayor Nehez stated McDonald's is scheduled to finish the renovations to the building by April 20th.

**Finance Director, Tricia Ingrassia** – No report.

**Engineer, Rich Wasosky** – Mr. Wasosky will be at the next regularly scheduled meeting of Council.

**Law Director, Brad Bryan** – Mr. Bryan stated Simple Recycling is gathering the information needed to begin their collections, and the tentative start date for collection is May 21, 2018. Mr. Bryan stated Lisa Rodriguez has been gathering the required information.

Mr. Bryan read the Mayor's Court Disbursements for the month of February 2018 (report attached). A motion for acceptance was made by Ms. Domzalski, seconded by Mr. Vojtush. All were in favor of accepting the Mayor's Court February 2018 Disbursements, none opposed.

## **DEPARTMENT HEADS:**

**Police Department, Chief John Zolgus** – Chief Zolgus will be at the next regularly scheduled meeting of Council. At this time, Mayor Nehez stated the Chief of Police had a report prepared that Mr. Bryan would read. Mr. Bryan stated Chief Zolgus wanted information conveyed that officers attended various trainings during the month of February to try and improve their knowledge. Mr. Bryan continued the Police Department is still working on the Policies and Procedures of the Police Department through Lexipol, but that process is almost complete. Mr. Bryan stated this process should be concluded by the end of this year. Mr. Bryan continued the Police Department has been using our K9 Pseudo as he was involved in a drug arrest. Mr. Bryan stated the implementation of the K9 is already paying dividends. Mr. Bryan continued the Detective Bureau is checking backgrounds for potential part-time officers. Mr. Bryan stated there were 837 calls for Service in the month of February 2018.

**Fire Department, Lt. Joe Zemek** – No report.

**Service Department, Jason Walters** – Report attached.

Regarding the F-650 salt truck, Mr. Walters detailed the damage to the F-650 and stated he would like to purchase a new dump body for the vehicle and make necessary repairs to the salt-damaged equipment. Mr. Walters stated the truck is a good truck, and the cost to purchase a new dump truck is in excess of \$100,000.00. Mr. Walters stated Truck Equipment LLC has given the Village a quote for \$28,917.00 to purchase a dump body and make other necessary repairs to the vehicle. Mr. Walters requested a motion from Council to proceed with the needed repairs and the addition of the dump body in an amount not to exceed \$28,917.00. A motion to approve this work was made by Ms. Domzalski, seconded by Mr. Vojtush. All were in favor, none opposed.

Regarding Reilly Sweeping, Mr. Walters requested a motion from Council to retain Reilly Sweeping to sweep the Village streets in an amount not to exceed \$3,300.00. A motion was made by Ms. Domzalski, seconded by Mr. Vojtush. All were in favor of the motion, none opposed.

Ms. Noack requested that Mr. Walters notify her of the start date to the Ledge Road Phase 2 project after the meeting with the contractor on Thursday, March 29, 2018. Mr. Walters stated he would do so.

## **REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:**

**Planning Commission, Mr. Hipps** – No report.

**Recreation Board, Mayor Nehez** – Mayor Nehez reported the Recreation Board will meet Thursday, April 5, 2018 at 6:30pm in the Council Chambers to discuss the movie in the park. Mayor Nehez stated the Recreation Board will also review the Easter Egg Hunt and see if there are any changes that need to be made for next year.

## **REPORTS OF THE STANDING COMMITTEES:**

**Finance Committee, Mr. Magistrelli** – Mr. Magistrelli stated the Finance Committee meeting this evening was postponed until Monday, April 2, 2018 at 7:30pm.

**Roads/Public Works, Ms. Domzalski** – No report.

**Health and Welfare, Mr. Czerr** – No Report.

**Wages and Working Conditions, Mr. Vojtush** – No report.

**Fire and Safety, Ms. Noack** – Ms. Noack stated Friday, March 23, 2018 Chief Zolcus, Mr. Vojtush and herself met with Ms. Courtney Pratt who is being recommended as a new Part-Time Officer on tonight's agenda. Ms. Noack stated it was nice to meet Ms. Pratt and see what she has to offer the Village and hear what her contribution will be. Ms. Noack stated Ms. Pratt will be a great fit for the department.

**Buildings and Grounds, Mr. Hipps** – No report.

## **LEGISLATION:**

**2018-22 – An Emergency Resolution Setting Forth the Appropriations for the Fiscal Year 2018 and Submitting the Same to the County Fiscal Officer (Second Reading).** A motion to suspend the three reading rule was made by Mr. Hipps, seconded by Ms. Domzalski. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Mr. Hipps, seconded by Ms. Noack. Mr. Vojtush stated he has a few questions. Mr. Vojtush stated he is perplexed by the budget and why the administration waits until the last minute to pass the budget every year when we have until April to pass it. Mayor Nehez stated the budget must be passed by the end of March. Mr. Vojtush countered the Village can request an extension. Mr. Vojtush continued he felt there isn't sufficient time to review the budget requests, nor are there follow-ups to the changes the administration makes with Council. Mr. Vojtush said there should be more input from Council in the creation of the budget. Mr. Vojtush referenced the \$40,000.00 for the part-time Finance Assistant, stating he would like to know if interviews were had or if the woman who does the sewer billing was contacted. Mayor Nehez stated if an interview was held for the position, Mr. Vojtush would have been notified as he is head of Wages and Working Conditions Committee. Mr. Vojtush thanked the Mayor, and he continued the position shouldn't have been put into the budget until other avenues were explored. Mr. Vojtush stated after the final budget meeting with the Finance Director, he would like to see the part-time Finance Assistant salary cut in half and set aside \$20,000.00 for the finalization of the Police Department's union contract. Mayor Nehez stated he appreciates Mr. Vojtush's thoughts and concerns; however, at the final meeting for the budget, at no point did anyone ask any questions of the Finance Director. Mr. Vojtush stated he did ask a question regarding the addition of a part-time Finance Assistant. Mr. Vojtush also stated he is disappointed that we are only mulching the playgrounds, and there will be no work done to the parks, but yet we have \$10,000.00 in the budget for flowers on State Route 8. Mr. Vojtush said SR 8 does need improvement, but we should also be doing something for the citizens of the Village. Mayor Nehez stated we do things for the residents every day, such as roads, sidewalks, and snow plowing. Mr. Vojtush asked what the Village gives back to the residents. Mayor Nehez stated we pay for our seniors' rubbish

collection, and we plow senior driveways during the winter. Mr. Vojtush asked why we aren't paying for rubbish collection for all residents. Mayor Nehez stated the cost to the Village for rubbish collection for all households is estimated at \$230,000.00 annually. Mr. Vojtush stated the Village should be able to manage that amount in the budget. Mayor Nehez stated that should the revenue come in higher than projected, the Village can re-appropriate to add the parks in this year's budget. Mayor Nehez thanked Mr. Vojtush for his comments. Mr. Bryan asked if there were any other questions or comments and proceeded with the vote. All were not in favor of passage. Mr. Czerr: Yes, Ms. Noack: Yes, Mr. Vojtush: No, Mr. Magistrelli: Yes, Mr. Hipps: Yes, Ms. Domzalski: Yes. The resolution was adopted 5 yes votes and 1 no vote by Mr. Vojtush.

**2018-28– An Emergency Resolution Confirming the Mayor/Director of Public Safety's Appointment of Courtney Pratt as a Part-Time Police Officer (First Reading).** A motion to suspend the three reading rule was made by Ms. Noack, seconded by Mr. Hipps. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Ms. Noack, seconded by Mr. Hipps. Mr. Vojtush stated he was pleased with the meeting of Ms. Pratt. All were in favor of passage, none opposed.

**2018-29 – An Emergency Ordinance Amending Section 1280.08 of the Zoning Code Relating to Sign Enforcement (First Reading).** Mr. Bryan recommended this piece of legislation be held for second reading. Mr. Bryan continued the purposes of this amendment is to clean up old language and give the Building and Zoning Inspector more flexibility in enforcing sign related issues.

**2018-30 – An Emergency Ordinance Establishing Section 1268.11 of the Planning and Zoning Code Relating to Car or Truck Rental Establishments (First Reading).** Mr. Bryan explained this legislation was requested by the Mayor, and he recommends it be held for second reading. Mr. Vojtush stated he thought there was already an addition to the code regarding this matter. Mr. Bryan stated that legislation was specific to car sales businesses.

#### **OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:**

Mayor Nehez thanked the Finance Director for her work done annually in preparing the budget and keeping the Village moving in the right direction.

Mr. Czerr stated under new business that he supports Mr. Vojtush in wanting the Village to pay for the residents' rubbish collection entirely in 2019. Mr. Hipps stated Mr. Czerr was absent from the final budget meeting where the Finance Director gave a stern warning to Council regarding spending. Mr. Hipps stated the Village paying for rubbish collection for all residents is a large ticket item that will cost a quarter to a half of a road project. Mr. Czerr apologized for his absence at the final budget meeting. Mr. Bryan did remind Council that the rubbish collection contract is up for renegotiation, and he surmises the price for senior collection will go up based on feedback from other communities. Mr. Bryan stated we will have a clear picture of costs later in the year. Mr. Hipps stated the cost of rubbish collection has gone up considerably because the method of recycling has changed. Mr. Vojtush stated Simple Recycling should help better handle the recycling of the Village. Mr. Hipps stated Simple Recycling is for the recycling of household goods and textiles, not plastics, glass, and cardboard. Mayor Nehez stated he ap-

precipitates that Council members wish to pay for rubbish collection, but there comes a point where you have to heed the advice of the Finance Director. Mr. Magistrelli stated the rubbish proposal sounds like a campaign slogan. Mr. Vojtush stated so do flowers on SR 8. Mr. Magistrelli stated the flowers on SR 8 are part of the beautification program. Mayor Nehez stated Mr. Vojtush was present at the Zoning Overlay District's public hearing where the residents requested improvements to SR 8. Mr. Magistrelli stated he did not want to be categorized with the seniors on a fixed income needing the Village to pay their rubbish collection.

Ms. Noack stated the Easter Egg Hunt was a huge success. Ms. Noack thanked Gretchen Apana for the petting zoo. Ms. Noack also thanked Julie D'Aloisio for her participation as well.

**ADJOURNMENT:** A motion to adjourn was made by Ms. Domzalski, seconded by Mr. Vojtush. All were in favor of adjournment, none opposed. The Meeting adjourned at 8:04pm.

Respectfully submitted by:

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Tricia Ingrassia, Clerk of Council



# The Village of Northfield

## Clerk of Court

Clerk of Court  
Lisa Thellmann

Mayor  
Jesse J. Nehez

March 28, 2018

To: Mayor Nehez

**Northfield Village Mayors Court  
Monthly Disbursal  
February - 2018**

**Total to be disbursed: \$20,950.01**

**Total due to the State: \$2,411.50**

**Total due to Stow Municipal Court: \$0**

**Total due to the City of Stow: \$73.50**

**Total disbursed for restitution: \$773.26**

**Total due to the Village: \$17,691.75**

**CC: Brad Bryan  
Trish Ingrassia  
Nick Magistrelli  
Gary Vojtush  
Alan Hipps  
Jenn Domzalski  
Renell Noack  
Keith Czerr**

*THE VILLAGE OF NORTHFIELD*  
199 LEDGE RD NORTHFIELD VILLAGE, OHIO 44067  
330 468 4363 Fax: 330 908 7014  
*Harold Jason Walters, Service/Building Department Superintendent*

**Department of Public Service Report, March 28, 2018**

1. **Salt** - We have ordered 900 tons this season so far and currently have about 100 tons of salt on hand.
2. **Pot Holes** - Pot holes have been patches, once we plow many of them will be back as usual. If anyone knows of an area that needs patching please email me.
3. **Point of Sale Inspections** - In 2018 to date we have completed 31 point of sale inspections on residential properties, and 16 of those homes have sold.
4. **Property Violations** - In 2018 we currently have 5 property violations pending, with many carried over from 2017, that are still in progress.
5. **Vehicle Maintenance** - F-550 Salt Spreader had the spinner repaired in house.
6. **Ledge Rd Phase 2 Project** - There will pre-construction meeting for Ledge Rd Phase 2 project on Thursday, March 29<sup>th</sup> @ 8:30a @ Ledge Rd with contractors.
7. **McDonald's Renovation Project** - They did start the remodel on March 19<sup>th</sup>, and currently the drive-thru is open for service. Tentative completion date is the end of April.
8. **Reilly Sweeping** - Asking for Councils approval to use Reilly Sweeping as a contractor for spring Village street sweeping, not to exceed \$3,300.00.
9. **F-650 Salt Truck Dump Bed Replacement** - Asking Council for a motion to approve Truck Equipment Sales L.L.C. estimate not to exceed ~~\$22,917.00~~  
23,917.00.
10. **Month of May Village Spring Cleanup** - Asking Council for approval to waive resident home improvement permit fees for the Month of May cleanup. Permits will be valid for 60 days of issuance.

**Thank you, *Harold J. Walters***  
**HJW;lmr**